

**DELHI DEVELOPMENT AUTHORITY
SPORTS WING: COORDN. CELL**

NIT NO. 15/VKSC/DDA/2018-19
Press Notice No. 12/Sr. A.O./CAU(Sports)/DDA/2018-19

Online tenders are invited by the undersigned on behalf of Delhi Development Authority (Sports Wing) for the work: - Running, Maintenance and Operation of Gymnasium / Fitness Centre at Vasant Kunj Sports Complex for a period of one year (twelve months) on license fee basis. **The tender shall be in two parts viz 'Part -I' containing Technical Bid and 'Part – II' comprising 'Financial Bid'**. Only those agencies **having successfully completed three similar nature of work of running multigym / fitness centre** each costing not less than 40% of annual reserve price put to tender, or **two similar completed works** each costing not less than 60% of annual reserve price put to tender, or **one similar completed work** costing not less than 80% of annual reserve price put to tender during the last five years ending previous day of last date of submission of tender in Government Department, Public Sector Undertaking, Govt. Schools in Delhi with a **minimum turnover of ₹ 10.00 lacs (for Multi-gyms within Sports Complexes) and ₹ 2.00 lacs (for Multi-gyms in Green Areas) in each of the last five financial years duly certified by a registered Chartered Accountant, are entitled to submit the tenders. The bid not submitted in accordance with the prescribed manner will not be accounted for.** The Gymnasium/Fitness Center is located at Vasant Kunj Sports Complex. For a checklist, refer to **Annexure 'A'**. Tenders shall be opened as under in the presence of intending tenderers or their representatives at Siri Fort Sports Complex, August Kranti Marg, New Delhi-110049.

In Part – I of the tender, i.e. Technical Bid, the tenderer shall upload details of ownership/management of the agency, authenticated proof showing annual turnover duly certified by a registered Chartered Accountant (supported by Balance Sheet). In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm, the partnership deed, registration will be submitted and in case of a proprietorship firm the details of all proprietors and the percentage ownership in the proprietorship concern.

In Part – II of the tender should contain financial bid indicating monthly license fee (per month) offered by the tenderer. The offer should be given in both words & figures.

SL. NO.	NIT No.	Earnest Money	Period of Contract	Last Date & Time of submission of Tender	Date & time of opening of Financial Bid
	Name of work			Reserve Price	
1.	15/VKSC /DDA/2018-19	₹ 32202/- ₹ 134175/-	12 Months	11.02.2019 upto 3:00 PM	Will be intimated later
	N.O.W: Maintenance of Vasant Kunj Sports Complex, DDA S.H: Running, Maintenance and Operation of Gymnasium / Fitness Centre at Vasant Kunj Sports Complex on monthly licence fee basis			13.02.2019 at 11:00 AM	

Note:

- As per instructions issued by CRB, DDA, no hard copy of any document will be required to be submitted by the tenderer till the opening of the tenders. Hard copies of relevant documents will be required from the agency tendering highest amount.
- In Part-I of the Tender i.e. Technical Bid, the tenderer shall upload details of authenticated proof showing annual turnover (supported by Balance Sheet). In case of Company / Firm, an attested copy of Registration Certificate and Article of Association is also furnished. In Part-II of the tender should contain Financial Bid indicating monthly charges (per month) offered by the tenderer
- Tender documents can be obtained / downloaded on the e-tendering portal i.e. www.eprocure.gov.in/eprocure/app or www.dda.org.in upto **last date of submission of tender**. Earnest money amounting to Rs. 32202/- shall be deposited through RTGS/NEFT in the account of “CAU (Sports), DDA” account No. 0167104000254427 with “IDBI Bank, Friends Colony, Delhi Estate - 110065, (IFSC Code No. IBKL0000167).” The unique transaction reference of RTGS / NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get tender earnest money verified from their banks based on the unique transaction reference no. against each RTGS / NEFT payment before the tenders are opened.

4. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”
5. The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.
6. For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned Secretary/DDO or N.I.C. on email support-eproc@nic.in or 24 x 7 helpline number 0120-4001062, 0120-4001002, 0120-4001005, 0120-6277787

Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on NEFT/ RTGS against EMD shall be placed online at specified location for Tender for “Running, Maintenance and Operation of Gymnasium / Fitness Centre at Vasant Kunj Sports Complex. First cover containing “Technical Bid” as well as “reference of EMD”.
2. The technical Bids shall be opened online at prescribed date & time in the presence of a committee or their representatives by authorized bid openers. Financial Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Financial Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end..
3. The Tenderer should furnish Rs.32202/- as Earnest Money in the form of RTGS/NEFT .The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz., technical bid and Financial bid.

Technical Bid

The Tenderers are required to furnish the following documents in technical bid:-

- i. **Scanned copy of Earnest Money shall be deposited through RTGS/NEFT in the account of “CAU (Sports), DDA” account No. 0167104000254427 with “IDBI Bank, Friends Colony, Delhi Estate - 110065, (IFSC Code No. IBKL0000167).**
- ii. Scanned copy of Proof of registration in Contractors Registration Board (CRB) of DDA.
- iii. Scanned copy of unique transaction reference of RTGS/NEFT.
- iv. Scanned copy of Certificate of Registration for GST & PAN No.
- v. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head) as per format given in NIT.
- vi. Scanned copy of Tender Application form (To be given on Company Letter Head) as per format given in NIT.
- vii. Scanned copy of annual turnover supported by balance sheet for the last five years duly certified by a Chartered Accountant.
- viii. Scanned copy of satisfactory completion certificates as per NIT condition.
- ix. Scanned copy of proof of registration with EPFO and ESIC.

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.

Price Bid

- i) Schedule of Financial bid in the form of BoQ_XXXXX.xls

**Sr. A.O (Sports)
Delhi Development Authority**